

DIPLOMA IN MANAGEMENT

MQA/PA 8190 (N/345/4/1013)
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A Diploma in Management can be your ticket to a career as a junior manager in a company. Later in your career, you may want to advance to higher levels of management, and a Diploma in Management will give you what you need to start down that road. The Diploma in Management provides you with an overview of the theoretical aspects of management. You also learn how to apply those theoretical principles in practical business contexts.

As a student of management, you'll learn about ethics and practices of management, operations, quality, human resources, business law, accounting, and communication. When you graduate, you will have the tools you need to confidently start out in your managerial career.

DURATION OF STUDY

2½ Years
7 Semesters

CAREER PATHS

- Administrator
- Assistant Manager
- Procurement Executive
- Executive Officer
- Assistant Office Manager

ENTRY REQUIREMENT

- A pass in Sijil Pelajaran Malaysia (SPM), with at least credit in any 3 subjects or and equivalent qualification ; OR
- A pass in Sijil Tinggi Persekolahan Malaysia (STPM), with a minimum of Grade C (GP 2.00) in any subject or any equivalent qualification ; OR
- A pass in Sijil Tinggi Agama Malaysia (STAM), with a minimum grade of Maqbul.



SUBJECT COMPONENTS

Intakes **JAN / FEB, APRIL - JULY, OCTOBER / NOVEMBER**

Year 1 / Semester 1

- Bahasa Malaysia Komunikasi
- English Diploma
- Principles of Management
- Business Mathematics

Year 1 / Semester 3

- Parenting In Contemporary Society
- Business Communication
- Principles of Microeconomics

Year 2 / Semester 5

- Introduction To Human Resource Management
- Introduction To Managerial Accounting
- Financial Accounting 2
- International Business
- Principles of Business Law
- E-Commerce

Year 3 / Semester 7

- Financial Management 2
- Public Relations
- Khidmat Masyarakat
- Strategic Management
- Islamic Economics

Year 1 / Semester 2

- Bahasa Kebangsaan A
- Basic Entrepreneurship
- Principles of Marketing
- Introduction To IT
- Business Statistics

Year 2 / Semester 4

- Principles of Macroeconomics
- Financial Accounting 1
- Marketing Management
- Operation Management
- Organizational Behaviour
- Ethics In Business

Year 3 / Semester 6

- Company Law
- Financial Management 1
- Islamic Management

CONTACT US

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